



UNIVERSIDADE FEDERAL DO CEARÁ
PRÓ-REITORIA DE PESQUISA E PÓS-GRADUAÇÃO
PROGRAMA DE PÓS-GRADUAÇÃO EM CIÊNCIA DO SOLO



Information on the Minutes of meetings

The regular meetings of the **Postgraduate Program in Soil Science** are held monthly for the Coordination Committee and semiannually for the Collegiate Body. Extraordinary meetings are convened as needed to address urgent matters that require prompt analysis and deliberation.

Coordination Committee Meetings: These meetings follow a fixed annual calendar, during which the following matters are reviewed:

1. Approval requests for thesis project examining boards, qualification exams, and dissertation/thesis defenses;
2. Approval of study plans and credit transfers for courses and other academic activities;
3. Extension requests for the completion deadlines of master's or doctoral programs;
4. Allocation of PROAP-CAPES funds to program faculty and students;
5. Other matters falling under the responsibility of the Program Coordination.

Collegiate Body Meetings: The Collegiate Body focuses on:

1. Approval requests for co-supervisors;
2. Course offerings for each academic semester;
3. Accreditation and discreditation of faculty members;
4. Selection process guidelines and notices;
5. Other issues that fall under the responsibility of the Collegiate Body.

Each meeting documents the agenda, discussions, and decisions made regarding the matters at hand. The minutes are archived in the Program Secretariat and are available for consultation by authorized personnel. Below is a list of meetings and their respective guidelines for the period from 2021 to 2024.

PPGCS COORDINATION MEETINGS

YEAR 2024

January (Program Coordination Meeting)

Meeting agenda: No agenda this month

February (Program Coordination Meeting, 06/02/2024)

Meeting agenda: 1. Approval of examining board, 2. selection process 2024.1, 3. strategic planning of the PPGCS, 4. CAPES data collection, 5. normative instruction on the accumulation of scholarships, 6. approval of study plan, 7. request for extension, 8. communications.

March (Program Coordination Meeting, 12/03/2024)

Meeting agenda: 1. Credit transfer for courses, 2. approval of examining boards, 3. approval of study plan, 4. CAPES data collection 2024, 5. communications.

April (Program Coordination Meeting, 05/04/2023)

Meeting agenda: 1. Accumulation of remuneration.

May (Program Coordination Meeting, 14/05/2024)

Meeting agenda: Accreditation of Prof. Diana Ferreira Freitas, 2. requests for deadline extensions, 3. approvals of examining boards, 4. selection notice 2024.2, 5. communications.

June (Program Coordination Meeting, 11/06/2024)

Meeting agenda: 1. Accumulation of remuneration (finalize content), 2. strategies for redesigning the PPGCS (some updates).

July (Program Coordination Meeting, 05/07/2024)

Meeting agenda: 1. Approvals of examining boards, 2. approvals of study plans, 3. accumulation of remuneration (post-consultation with the collegiate), 4. results of the selection process, 5. communications.

August (Program Coordination Meeting, 13/08/2024)

Meeting agenda: 1. Approval for student Alexandre for a scientific mission at UEL, 2. approval of the thesis defense examining board, 3. request for deadline extension, 4. scientific production of the PPGCS (updates) and related matters, 5. Communications.

September (Program Coordination Meeting, 04/09/2024)

Meeting agenda: 1. Request for deadline extension, 2. approval of examining board, 3. diagnosis of the PPGCS (strategic planning), 4. communications.

October (Program Coordination Meeting, 10/10/2024)

Meeting agenda:

November (Program Coordination Meeting, 14/11/2024)

Meeting agenda:

December (Program Coordination Meeting, 12/12/2024)

Meeting agenda:

YEAR 2023

January (Program Coordination Meeting, 18/01/2023)

Meeting agenda: 1. Request for credit transfer of proficiency test, 2. request for approval of examining board, 3. request for scholarship, 4. request for approval of study plan, 5. communications.

February (Program Coordination Meeting, 15/02/2023)

Meeting agenda: 1. Request for approval of study plan, 2. approval of semester reports (committee work), 3. communications.

March (Program Coordination Meeting, 08/03/2023)

Meeting agenda: 1. Request for approval of course extension deadline, 2. request for approval of justification to take fewer than 3 courses in the semester, 3. approval of the CAPES thesis award notice 2023, 4. request for approval of examining boards, 5. request for approval of proficiency test, 6. communications.

April (Program Coordination Meeting, 05/04/2023)

Meeting agenda: 1. Request for approval of study plan, 2. request for approval of proficiency test, 3. request for approval of scholarship extension, 4. request for approval of examining board, 5. communications.

May (Program Coordination Meeting, 10/05/2023)

Meeting agenda: 1. Request for approval of examining board, 2. request for approval of selection process notice, 3. communications.

June (Program Coordination Meeting, 07/06/2023)

Meeting agenda: 1. Request for approval of examining board, 2. request for approval of course extension deadline, 3. request for approval of study plan, 4. approval of changes to the internal regulations text, 5. communications.

July (Program Coordination Meeting, 05/07/2023)

Meeting agenda: 1. Request for approval of examining board, 2. request for approval of study plan, 3. request for approval of course extension deadline, 4. communications.

August (Program Coordination Meeting, 16/08/2023)

Meeting agenda: Request for approval of study plan, 2. request for credit transfer, 3. request for approval of examining board, 4. scholarships, 5. evaluation of student scholarship retention, 6. communications.

September (Program Coordination Meeting, 12/09/2023)

Meeting agenda: 1. Request for accreditation (Geocleber and Wardsson), 2. approval of examining board, 3. credit transfer for courses, 4. notice for visiting professor (FUNCAP), 5. semester reports (scholarships for Laylton and Gardeane), 6. communications.

October (Program Coordination Meeting, 10/10/2023)

Meeting agenda: 1. Request for deadline extension, 2. normative instruction on the accumulation of scholarships, 3. approval of co-supervision, 4. proficiency exam in Portuguese, 5. selection process 2024.1, 6. faculty list of the Postgraduate Program in Soil Science (PPGCS), 7. communications.

November (Program Coordination Meeting, 14/11/2023)

Meeting agenda: 1. Approval of examining boards, 2. approval of study plan, 3. results of the selection process (Notice 03/2023.2), 4. draft for remote teaching in the PG of UFC, 5. meeting on affirmative

policies in the PG of UFC, 6. communications.

December (Program Coordination Meeting, 12/12/2023)

Meeting agenda: 1. Approval of examining board, 2. request for deadline extension, 3. strategic planning of the PPGCS, 4. communications.

YEAR 2022

January (Program Coordination Meeting, 18/01/2022)

Meeting agenda: 1. Request for approval of study plan, 2. request for credit transfer, 3. consultation for a change of supervision, 4. approval of internal regulations of the Postgraduate Program in Soil Science (PPGCS), 5. communications.

February (Program Coordination Meeting, 08/02/2022)

Meeting agenda: 1. Request for approval of study plan, 2. request for academic mobility, 3. disaccreditation of faculty members, 4. communications.

March (Program Coordination Meeting, 15/03/2022)

Meeting agenda: 1. Request for approval of study plan, 2. request for credit transfer, 3. request for approval of examining board, 4. scholarships, 5. evaluation of student scholarship retention, 6. communications.

April (Program Coordination Meeting, 12/04/2022)

Meeting agenda: 1. Approval of semester reports, 2. evaluation of proficiency approval request, 3. re-evaluation of credit transfer request, 4. request for credit transfer, 5. request for approval of examining board, 6. request for scholarship extension, 7. evaluation of student scholarship retention, 8. communications.

May (Program Coordination Meeting, 10/05/2022)

Meeting agenda: 1. Request for scholarship extension, 2. request for approval of study plans, 3. request for approval of examining board, 4. request for deadline extension, 5. notification of leave regarding PROAP resources, 6. notification of quadrennial evaluation, 7. selection process 2022-2, 8. communications.

June (Program Coordination Meeting, 14/06/2022)

Meeting agenda: 1. Request for approval of examining board, 2. selection process 2022-2 – second call, 3. communications.

July (Program Coordination Meeting, 12/07/2022)

Meeting agenda: 1. Request for approval of study plan, 2. request for approval of examining board, 3. selection process 2022-2, 4. academic mobility, 5. faculty accreditation, 6. approval of course extension, 7. communications.

August (Program Coordination Meeting, 16/08/2022)

Meeting agenda: 1. Request for credit transfer, 2. request for approval of examining board, 3. request for approval of proficiency exam, 4. communications.

September (Program Coordination Meeting, 14/09/2022)

Meeting agenda: 1. Request for approval of examining board, 2. request for credit transfer, 3. request for approval of study plan, 4. request for approval of deadline extension, 5. approval of semester reports, 6. communications.

October (Program Coordination Meeting, 05/10/2022)

Meeting agenda: 1. Request for credit transfer, 2. approval for doctoral student's visit to the Federal University of Santa Maria (UFSM/RS), 3. communications.

November (Program Coordination Meeting, 09/11/2022)

Meeting agenda: 1. Request for credit transfer, 2. request for approval of examining board, 3. communications.

December (Program Coordination Meeting, 14/12/2022)

Meeting agenda: 1. Request for credit transfer, 2. request for approval of study plan, 3. request for approval of course extension deadline, 4. request for approval of examining board, 5. communications.

YEAR 2021

1.

January (Program Coordination Meeting, 12/01/2021)

Meeting agenda: 1) Selection process 2021.1; 2) Quadrennium (2021-2024): accreditation of professors; and 3) Communications.

2.

January (Consultation with the Program Coordination, 18/01/2021)

Meeting agenda: Opening of a doctoral position in the selection process 2021.1.

3.

February (Program Coordination Meeting, 09/02/2021)

Meeting agenda: 1) Approval of commissions; 2) Accreditation of Prof. Julius Blum for the Quadrennium 2021-2024; and 3) Communications.

4.

March (Program Coordination Meeting, 16/03/2021)

Meeting agenda: 1) Request for extension of the deadline for completion of the doctoral course; 2) Request for approval commissions; 3) Request to take advantage of disciplines; 4) Request for study plan approval; 5) Request for Proficiency Examination; 6) Consultation on the discipline to be taken at another Institution; 7) Consultation on the extension of CAPES scholarships; 8) Consultation on the CNPq Scholarship for 2021 Notice; and 9) Communications.

5.

April (Program Coordination Meeting, 13/04/2021)

Meeting agenda: 1) Request for approval commissions; 2) Request for extension of term for completion of the course and scholarship; and 3) Communications

6.

May (Program Coordination Meeting, 25/05/2021)

Meeting agenda: 1) Request for approval commissions; 2) Approval of the members of the Communication and Innovation Advisory Committees at the PPGCS; 3) Selection process 2021.2; 4) Public Notice Visitor Professor; and 5) Communications.

7.

June (Program Coordination Meeting, 15/06/2021)

Meeting agenda: 1) Request for approval commissions; 2) Evaluation of Postgraduate Study Plans; 3) Consideration of request for the approval of disciplines; 4) Research Project evaluation form; 5) Selection Process 2021.2; and 6) Communications.

8.

July (Program Coordination Meeting, 27/07/2021)

Meeting agenda: 1) Postgraduate study plan assessment; and 2) Communications.

PPGCS COLLEGIATE MEETINGS

YEAR 2024

September (Program Collegiate Meeting, 25/09/2024)

Meeting agenda: 1. Course offerings (2024.2), 2. approval of co-supervision, 3. institutional evaluation, 4. request for accreditation: Prof. Diana Freitas, 5. situational diagnosis of the PPGCS (SWOT matrix), 6. scientific production of the PPGCS and projections for 2025, 7. communications.

YEAR 2023

January (Program Collegiate Meeting, 31/12/2023)

Meeting agenda: 1. Course offerings (2024.1), 2. approval of co-supervisions, 3. quota policy in the postgraduate program, 4. internal regulations of the PPGCS and accumulation of remuneration, 5. maximum time limit for degree completion, 6. request for resignation (Prof. Adriana), 7. requests for accreditation and faculty list of the PPGCS, 8. scientific production of the PPGCS (2021-2023), 9. communications.

YEAR 2022

January (Program Collegiate Meeting, 14/02/2022)

Meeting agenda: 1. Course offerings for the semester 2022.1, 2. accreditation and de-accreditation of faculty, 3. approval of internal regulations – updates (attached for analysis and discussion), 4. transformation of internship activities into teaching courses (I, II, and III), 5. communications.

YEAR 2021

1.

January (Program Collegiate Meeting, 19/01/2021)

Meeting agenda: 1) Accreditation of professors for the Quadrennium 2021-2024; 2) Offer of disciplines for semester 2021.1; and 3) Communications.

2.

February (Consultation with the Program Collegiate, 09/02/2021)

Meeting agenda: 1) Accreditation of Prof. Julius Blum for the Quadrennium 2021-2024.

3.

February (Consultation with the Program Collegiate, 17/02/2021)

Meeting agenda: 1) Subject cancellation (Fertilizer and Fertilizer) per Program student

4.

April (Consultation with the Program Collegiate, (07/04/2021)

Meeting agenda: 1) Deliberation on the Pedagogical Project and Strategic Planning of the Program.

5.

April (Consultation with the Program Collegiate, (07/04/2021)

Meeting agenda: 1) Deliberation on the report of activities of the Volunteer Researcher Janine Colares Gadelha.

6.

April (Consultation with the Program Collegiate, (09/04/2021))

Meeting agenda: 1) Deliberation on the participation of Prof. Fernando Felipe Ferreyra Hernandez in the Soil Science Program via PROPAP/UFC.

7.

May (Program Collegiate Meeting, (11/05/2021))

Meeting agenda: 1) Election for the Program's coordinating committee for the 2021-2023 biennium.

8.

May (Program Collegiate Meeting, (25/05/2021))

Meeting agenda: 1) Consultation on the text of the Public Notice for the selection process 2021.2.

The Coordination of the Graduate Program in Soil Science